

10.3 Application to Join



Memorial Avenue, Shiplake, Oxon, RG9 4DW

Tel: 0118 940 4738

registrar@shiplakevillagenursery.co.uk

Charity no. 1004084

First name(s) of child: _____

Surname of child: _____ Date of birth: _____

Full address: _____

Postcode: _____

Parent/carer name (1): _____

Relationship to child: _____

Full address (if different): _____

Postcode: _____

Daytime/work tel: _____ Home: _____ Mobile: _____

Email Address _____

Parent/carer name (2):

Relationship to child:

Full address (if different)

Postcode:

Daytime/work tel:

Home:

Mobile:

Email address:

Session request

Preferred start date:

Please tick the sessions you would like your child to attend:

Morning

Monday Tuesday Wednesday Thursday Friday*

Afternoon

Monday Tuesday Wednesday Thursday

* We currently run a 'stay and play' session Friday mornings for parents/carers and children aged 0-5. Friday morning nursery sessions will be available again in September.

We recommend that you attend at least two sessions with us to ensure your child is able to form a bond with staff and a relationship with their peers. If you are claiming funding via our setting a minimum of two sessions is required. If you have any queries please do not hesitate to contact our Registrar on registrar@shiplakevillagenursery.co.uk

This application places your child on our waiting list. We will contact you as soon as a suitable place becomes available.

Please note:

- Completion of this form does not guarantee a place for your child.
- A place at nursery does not give you an automatic place at Shiplake CofE Primary School.
- Shiplake Village Nursery and Shiplake CofE Primary School operate separate admissions policies.

Once your child is offered a place and you accept it, on admission further personal information and family details are required for our records. Your child's birth certificate is required at this point with a copy made for our file.

If you find that you no longer need the place, please inform us as soon as possible.

I enclose my (non-refundable) registration fee of £25 and understand this fee is to cover administration costs. Please make cheques payable to 'OCC'. I confirm I have received and read the Shiplake Village Nursery Early Years Prospectus.

Signed parent/carer (1): _____ Date: _____

Signed parent/carer (2): _____ Date: _____

Please return form to:

Registrar, Shiplake Village Nursery,

Memorial Avenue, Shiplake, Oxford, RG9 4DW

For office use only:

Deposit paid: _____ Date paid: _____