

Early Years Foundation Stage (EYFS) policy

Shiplake Village Nursery



Approved by:

Governors of Shiplake
CofE Primary School
and Shiplake Village
Nursery

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1. Aims

This policy aims to ensure:

- That children access a broad and balanced curriculum that gives them the broad range of knowledge and skills needed for good progress through school and life
- Quality and consistency in teaching and learning so that every child makes good progress and no child gets left behind
- A close working partnership between staff and parents and/or carers
- Every child is included and supported through equality of opportunity and anti-discriminatory practice

2. Legislation

This policy is based on requirements set out in the [statutory framework for the Early Years Foundation Stage \(EYFS\) that applies from September 2021](#).

3. Structure of the EYFS

Our setting offers places to children between 2 and 4 yrs of age.

We are open term time only 38 weeks of the year and our opening hours are:

Monday – Thursday 9am to 3pm

Friday 9am – 1pm

We offer 15 hour universal funding, 15 hours 2 year old funding and 30 hour extended funding.

We charge for unfunded hours at our published rate

4. Curriculum

Our early years setting follows the curriculum as outlined in the latest version of the EYFS statutory framework that applies from September 2021.

The EYFS framework includes 7 areas of learning and development that are equally important and inter-connected. However, 3 areas known as the prime areas are seen as particularly important for igniting curiosity and enthusiasm for learning, and for building children’s capacity to learn, form relationships and thrive.

The prime areas are:

- Communication and language
- Physical development

- Personal, social and emotional development

The prime areas are strengthened and applied through 4 specific areas:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

4.1 Planning

Staff plan activities and experiences for children that enable children to develop and learn effectively. In order to do this, staff working with the youngest children are expected to focus strongly on the 3 prime areas.

Staff also take into account the individual needs, interests, and stage of development of each child in their care, and use this information to plan a challenging and enjoyable experience. Where a child may have a special educational need or disability, staff consider whether specialist support is required, linking with relevant services from other agencies, where appropriate.

In planning and guiding children's activities, staff reflect on the different ways that children learn and include these in their practice.

Parents are informed of our planned activities and the area of learning they cover.

4.2 Teaching

Each area of learning and development is implemented through planned, purposeful play, and through a mix of adult-led and child-initiated activities. Staff respond to each child's emerging needs and interests, guiding their development through warm, positive interaction.

As children grow older, and as their development allows, the balance gradually shifts towards more adult-led activities to help children prepare for more formal learning, ready for year 1.

We provide focused school readiness activities and prepare children for school with weekly visits to the reception class.

5. Assessment

At Shiplake Village Nursery, ongoing assessment is an integral part of the learning and development processes. Staff observe pupils to identify their level of achievement, interests and learning styles. These observations are used to shape future planning. Staff also take into account observations shared by parents and/or carers.

When a child is **aged between 2 and 3**, staff review their progress and provide parents and/or carers with a written summary of the child's development in the 3 prime areas. This 'progress check' highlights the areas in which a child is progressing well and the areas in which additional support is needed.

6. Working with parents

We recognise that children learn and develop well when there is a strong partnership between staff and parents and/or carers.

Parents and/or carers are kept up to date with their child's progress and development. We use an online tool called 'Tapestry' to provide parents and/or carers with a well-rounded picture of their child's knowledge, understanding and abilities.

Each child is assigned a key person who helps to ensure that their learning and care is tailored to meet their needs. The key person supports parents and/or carers in guiding their child's development at home. The key person also helps families to engage with more specialist support, if appropriate.

7. Safeguarding and welfare procedures

We promote good oral health, as well as good health in general, in the early years by including in our planned activities

- Healthy eating and the importance of not eating too many sweet things
- The importance of brushing your teeth

follow [statutory guidance](#) for safety around supervised tooth brushing.

The rest of our safeguarding and welfare procedures are outlined in our safeguarding policy.

8. Monitoring arrangements

This policy will be reviewed and approved by The Governors of Shiplake CofE Primary School and Shiplake Village Nursery every 3 years.

At every review, the policy will be shared with the governing board.

Appendix 1. List of statutory policies and procedures for the EYFS

Statutory policy or procedure for the EYFS	Where can it be found?
Safeguarding policy and procedures	See child protection and safeguarding policy
Procedure for responding to illness	See health and safety policy
Administering medicines policy	See supporting pupils with medical conditions policy
Emergency evacuation procedure	See health and safety policy
Procedure for checking the identity of visitors	See child protection and safeguarding policy
Procedures for a parent failing to collect a child and for missing children	See child protection and safeguarding policy
Procedure for dealing with concerns and complaints	See complaints policy

Appendix 2. List of policies and procedures adopted by Shiplake Village Nursery

Policies and procedures
Safeguarding policy OSCB September 2020 Shiplake Village Nursery (updated annually)
- Use of mobile phones, camera's and computers
Health and Safety Policy for Shiplake Village Nursery (updated every 3 years)
- Mem Hall Fire Safety Risk Assessment Issue 6
- Sun care policy
Supporting Pupils with medical conditions Policy Shiplake Village Nursery 2020 (updated every 3 years)
Complaints policy SVN (updated every 3 years)
Inclusion, Equality, Diversity and Values (updated every 3 years)
Admissions and Attendance (updated every 3 years)
Working in Partnership with Parents and Other Agencies (updated every 3 years)
How we use your data (GDPR) (updated annually)
Employment Policy (updated every 3 years)